

Board of Directors Meeting Agenda



February 8, 2022

Location:

Johnston Regional Education Center
6500 Corporate Drive, Johnston
Room 107A

Phone:

Dial: 1-669-900-6833
Meeting ID:934 2600 3165 followed by #
Skip putting in participant ID - just stay on the line

Zoom Link:

<https://heartlandaea.zoom.us/j/93426003165>

Time:

4:00 p.m.

Participants

Ms. Sheri Benson Board Member	Mr. John Kinley Board Member	Ms. Margie Schwenk Board Member	Dr. Jon Sheldahl Chief Administrator
Ms. Margaret Borgen Vice President	Ms. Tiara Mays Board Member	Ms. Nia Chiaramonte Dir. of Human Resources	Mr. Kurt Subra Chief Financial Officer
Ms. Liz Brennan Board Member	Mr. Alex Piedras Board Member	Mr. Kevin Fangman Chief Academic Officer	Ms. Jenny Ugolini Board Secretary
Mr. Pete Evans Board President	Dr. Steve Rose Board Member	Ms. Sheila King Chief Information Officer	Dr. Kristi Upah Chief Student Svcs. Officer

President: Pete Evans

Recorder: Jenny Ugolini

Board Work Session at 4:00

Time	Topic/Process	Presenter	Outcome
5 min.	1.01 Roll Call	Pete Evans	Roll call and approval of the agenda.
	1.02 Approval of Agenda	Pete Evans	
50 min.	1.03 Diversity, Equity and Social Justice Update <ul style="list-style-type: none"> • HF802 	Susie Bentley, Sara Mercer, Jon Sheldahl	Board members will learn about steps taken to-date, and projected work of the Diversity, Equity and Social Justice (DESJ) Committee.

Dinner Break

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Time	Topic/Process	Presenter	Outcome
5 min.	1.04 Approval of minutes from Jan. 11 and 25, 2022	Pete Evans	Review and approval of minutes from Jan. 11 & 25, 2022
	1.05 Public Forum and Correspondence	Jon Sheldahl	Hear comments from members of the public.

1.06 Public Hearing on Budget at 5:30 p.m.

Topic
The members of the public may address the Board on the 2021-22 amended budget and the 2022-23 proposed budget.

2. Discussion Items

Time	Topic/Process	Presenter	Outcome
15-20 min.	2.01 Amended 2021-22 Budget and Proposed 2022-23 Budget	Kurt Subra	Board members will be updated on the 2021-22 amended budget and the 2022-23 proposed budget.
10-15 min.	2.02 2022-23 Agency Calendar <ul style="list-style-type: none"> • Juneteenth Federal Holiday 	Jon Sheldahl	Board members will discuss the 2022-23 agency calendar.
20 min.	2.03 Chief Administrators Report and Recent Activities <ul style="list-style-type: none"> • IASB Day on the Hill and Legislative Update 	Jon Sheldahl, et al	Board members will be updated on recent activities and events.

3. Action Items

Time	Topic/Process	Presenter	Outcome
5 – 10 min.	3.01 Amended 2021-22 Budget and Proposed 2022-23 Budget	Kurt Subra	Board members may approve the amended 2021-22 budget and the proposed 2022-23 budget.
	3.02 2022-23 Calendar and Juneteenth Federal Holiday	Jon Sheldahl	Board members may approve the 2022-23 agency calendar.

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	3.03 Rescindment of Board Policy 417 <ul style="list-style-type: none"> • IASB Recommendation 	Jon Sheldahl	Board members may rescind Board Policy 417. OSHA withdrew the mandate effective Jan. 26, 2022.
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4. Consent Agenda

Time	Topic/Process	Presenter	Outcome
5 min.	4.01 Personnel Report	Nia Chiaramonte	Handout: Personnel Report Admin. Recommendation: approval
	4.02 Bills	Tiara Mays	Handout: Available at meeting Admin. Recommendation: approval
	4.03 Purchase Requests <ul style="list-style-type: none"> • All Makes - \$68,719.48 	Kurt Subra, et al	Handout: Purchase Requests Admin. Recommendation: approval
	4.04 BRI (formerly 121 Benefits) Contract Documents <ol style="list-style-type: none"> 1. Master Service Agreement 2. FSA Addendum 3. HRA Addendum 4. COBRA Administration Addendum 5. Business Associate Agreement 	Kurt Subra	Handout: Agreements Admin. Recommendation: approval

5. Chief Administrator Comments

6. Board Comments

7. Adjournment and Move to Exempt Session

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Exempt Session

Time	Topic/Process	Presenter	Outcome
20 min.	<p>Exempt Session – Negotiations - Section 20.17(3) of the Code of Iowa</p> <p>Negotiating sessions, strategy meetings of public employers or employee organizations, mediation and the deliberative process of arbitrators shall be exempt from the provisions of Chapter 21 (open meetings law).</p>	Kurt Subra, Nia Chiaramonte	<p>Board members will discuss the 2022-23 negotiation session.</p> <p>Recommended language for an exempt session: <i>I move that we hold an exempt session as provided in Section 20.17(3) of the Code of Iowa to discuss the 2022-23 negotiation session.</i></p>

FYI - Upcoming events

Next Board Meeting: March 8, 2022

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