

Board of Directors Meeting Agenda



June 11, 2024

Location:

Heartland AEA
6500 Corporate Drive, Johnston
Conference Room 113

Time: 4:00 p.m.

Phone:

Dial: 1-669-900-6833
Meeting ID: 947 8503 1652 followed by #
Skip putting in participant ID - just stay on the line

Zoom Link:

<https://heartlandaea.zoom.us/j/94785031652>

Participants:

Ms. Margaret Borgen Board President	Ms. Tiara Mays-Sims Board Member	Ms. Kelly Simmons Board Member	Ms. Jenny Ugolini Board Secretary
Ms. Liz Brennan Vice President	Mr. Alex Piedras Board Member	Mr. Kevin Fangman Chief Human Res. Officer	Dr. Kristi Upah Chief Student Svcs. Officer
Mr. Pete Evans Board Member	Dr. Steve Rose Board Member	Dr. Susie Meade Chief Academic Officer	Dr. Cindy Yelick Chief Administrator
Mr. John Kinley Board Member	Ms. Margie Schwenk Board Member	Mr. Kurt Subra Chief Financial Officer	

President: Margaret Borgen **Recorder:** Jenny Ugolini

Board Meeting at 4:00 p.m.

Time	Topic/Process	Presenter	Outcome
5 min.	1.01 Roll Call	Margaret Borgen	Roll call and approval of the agenda.
	1.02 Approval of Agenda	Margaret Borgen	
	1.03 Approval of minutes from May 14 and 30, 2024	Margaret Borgen	Review and approval of minutes from May 14 and 30, 2024.
	1.04 Public Forum and Correspondence	Margaret Borgen	Hear comments from members of the public and share Board correspondence.
30 min.	1.05 Conference Highlights <ul style="list-style-type: none"> • Learning and the Brain • Mental Health Conference 	Pete Evans Steve Rose	Board members will share highlights from recently attended conferences.

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2. Discussion Items

Time	Topic/Process	Presenter	Outcome
30-35 min.	2.01 Service Delivery Update <ul style="list-style-type: none"> District visits 	Cindy Yelick & Susie Meade	Board members will be updated on district visits.
10 min.	2.02 Board Summer Retreat Options	Margaret Borgen, et al	Board members will determine the date and time of their summer retreat and discuss agenda topics.
2 min.	2.03 Board Treasurer	Cindy Yelick	Board members will be updated on the Board treasurer, which will transition to Brian Whalen July 1.

3. Action Items

Time	Topic/Process	Presenter	Outcome
5 min.	3.01 Change Orders for Phase II Remodeling Project	Kurt Subra	Board members may approve the final two change orders related to the Phase II Remodeling Project.

4. Consent Agenda

Time	Topic/Process	Presenter	Outcome
5-10 min.	4.01 Personnel Report	Kevin Fangman	Handout: Personnel Report Admin. Recommendation: approval
	4.02 Bills	Steve Rose	Handout: Available at meeting Admin. Recommendation: approval
	4.03 Purchase Orders: <ul style="list-style-type: none"> <i>Perspective Consulting Partners</i> - \$42,000.00 <i>PowerSchool Group, L.L.C.</i> - \$73,742.52 <i>WebSpec Design, L.L.C.</i> - \$81,900.00 <i>Journey Ed/Microsoft Office</i> - \$25,802.76 <i>Tenax Solutions L.L.C.</i> - \$167,280.00 <i>Amazon Capital Services</i> - \$30,000.00 <i>Harvest Tech. Group, Inc.</i> - 	Et al	Handout: Purchase Requests Admin. Recommendation: approval

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	<p>\$57,960.00</p> <ul style="list-style-type: none"> • <i>Morningside Univ.</i> - \$27,000.00 • <i>Drake Univ.</i> - \$36,000.00 		
4.04	Ember Memorandum of Understanding (MOU) (Rosedale Shelter/YSS)	Kristi Upah, Kurt Subra	Handout: Agreement Admin. Recommendation: approval
4.05	Ember Facility Service Agreement (Rosedale/YSS)	Kristi Upah, Kurt Subra	Handout: Agreement Admin. Recommendation: approval
4.06	Ellipsis Rental Agreement (formerly YESS)	Kristi Upah, Kurt Subra	Handout: Agreement Admin. Recommendation: approval
4.07	Audit Engagement Letter between Heartland AEA and Bohnsack & Frommelt, L.L.P.	Kurt Subra	Handout: Engagement Letter Admin. Recommendation: approval
4.08	Marco Memorandum of Understanding	Kurt Subra	Handout: Memorandum of Understanding Admin. Recommendation: approval

5. Chief Administrator Comments

- FYI Upcoming Events

6. Board Comments

7. Adjourn meeting. Dinner to follow.

Board Dinner Following Adjournment

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