

Board of Directors Meeting Agenda



July 2, 2024

Location:

Zoom meeting, see link below.

Time: 8:30 a.m.

Zoom Link:

<https://heartlandaea.zoom.us/j/93496651158>

Phone:

Dial: 1-669-900-6833

Meeting ID: 934 9665 1158 followed by #

Skip putting in participant ID - just stay on the line

Participants:

Ms. Margaret Borgen Board President	Ms. Tiara Mays-Sims Board Member	Ms. Kelly Simmons Board Member	Dr. Kristi Upah Chief Student Svcs. Officer
Ms. Liz Brennan Vice President	Mr. Alex Piedras Board Member	Mr. Kevin Fangman Chief Human Res. Officer	Mr. Brian Whalen Director of Business Services
Mr. Pete Evans Board Member	Dr. Steve Rose Board Member	Dr. Susie Meade Chief Academic Officer	Dr. Cindy Yelick Chief Administrator
Mr. John Kinley Board Member	Ms. Margie Schwenk Board Member	Ms. Jenny Ugolini Board Secretary	

President: Margaret Borgen **Recorder:** Jenny Ugolini

1. Board Meeting

Time	Topic/Process	Presenter	Outcome
5 min.	1.01 Roll Call	Margaret Borgen	Roll call and approval of the agenda.
	1.02 Approval of Agenda	Margaret Borgen	

2. Discussion

Time	Topic/Process	Presenter	Outcome
5-7 min.	2.01 Human Resources & Personnel Report	Kevin Fangman, Cindy Yelick	Board members will discuss the personnel report.
5 min.	2.02 Amendment to Purchase and Sale Agreement	Cindy Yelick	In the agreement approved by the board on May 30th, the buyer has a 60 day due diligence period. Within that 60 day period, they have 30 days to assign or sublease their current office space. This amendment provides the buyer the full 60 days to satisfy that contingency, i.e., until Monday, July 29, 2024.

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3. Action Item

Time	Topic/Process	Presenter	Outcome
5 min.	3.01 Amendment to Purchase and Sale Agreement	Margaret Borgen	The board may approve an amendment to the sale of 6445 Corporate Drive
5 min.	3.02 Personnel Report	Margaret Borgen	Board members may approve the personnel report.

4. Adjournment

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