

# Board of Directors Board Meeting Minutes



JULY 31, 2024

## SPECIAL BOARD MEETING

Ms. Liz Brennan, board vice president, called the meeting of the Heartland AEA Board of Directors to order at 3:02 p.m.

### Board members present:

Ms. Liz Brennan, Mr. Pete Evans, Mr. John Kinley, Ms. Tiara Mays-Sims, Mr. Alex Piedras and Ms. Margie Schwenk.

Absent: Ms. Margaret Borgen, Dr. Steve Rose and Ms. Kelly Simmons

Administrative Staff Present: Mr. Kevin Fangman, Ms. Jenny Ugolini and Dr. Cindy Yelick.

## Approval of Agenda

A MOTION was made by Mr. Kinley and seconded by Ms. Schwenk to approve the agenda. The motion passed unanimously.

## Discussion Items

### Personnel Report & Recommendation to Terminate Classified Employee

Mr. Kevin Fangman, Heartland AEA Chief Human Resources Officer, reviewed the personnel report which consisted of new hires, salary reclassifications and resignations. He discussed the termination recommendation of a van driver due to budget cuts and reductions in van routes. Van delivery has been reduced to once a week, delivery to public libraries has been eliminated and DMACC is reducing delivery. He shared that the employee was offered a severance package and had the opportunity to present to the Board, both of which were declined.

Mr. Fangman also shared that future personnel reports will include recommendations to terminate the employment of Certified staff members who break their contracts. The Board will need to discuss this in subsequent meetings.

## Action Items

### Termination of Classified Employee

A MOTION was made by Ms. Brennan and seconded by Mr. Kinley to terminate the employment of Matthew Wellendorf due to budget cuts and reduction in van routes. The motion passed unanimously.

### Personnel Report

A MOTION was made by Mr. Evans and seconded by Mr. Piedras to approve the personnel report as presented. The motion passed unanimously.

## Adjournment

A MOTION was made by Ms. Schwenk and seconded by Mr. Evans to adjourn the meeting. There being no further business, the meeting adjourned at 3:16 p.m.

Reports and documents and the full text of motions, resolutions or policies considered by the Board at this meeting are on file in the Board Secretary's office, (515) 473-6644, Monday through Friday, 7:30 a.m. – 4:00 p.m.

  
Ms. Liz Brennan  
Board Vice President

  
Ms. Jenny Ugolini  
Board Secretary