

Board of Directors Board Meeting Minutes



May 14, 2024

BOARD MEETING

Ms. Margaret Borgen, board president, called the meeting of the Heartland AEA Board of Directors to order at 4:04 p.m.

Board members present: Ms. Margaret Borgen, Ms. Liz Brennan, Ms. Tiara Mays-Sims, Dr. Steve Rose and Ms. Margie Schwenk. *Mr. Pete Evans* joined the meeting at 4:32 p.m. *Absent:* Mr. John Kinley, Mr. Alex Piedras and Ms. Kelly Simmons.

Administrative Staff Present: Mr. Kevin Fangman, Mr. Kurt Subra, Ms. Jenny Ugolini, Dr. Kristi Upah and Dr. Cindy Yelick.

Approval of Agenda

A MOTION was made by Ms. Brennan and seconded by Ms. Schwenk to approve the agenda. The motion passed unanimously.

Approval of Minutes from April 9 & 22, 2024

A MOTION was made by Ms. Schwenk and seconded by Ms. Mays-Sims to approve the minutes from April 9 & 22, 2024. The motion passed unanimously.

Public Forum and Correspondence

There was no one present from the public to speak at the public forum.

CLOSED SESSION

Closed Session – Chief Administrator Evaluation

A MOTION was made by Ms. Brennan and seconded by Dr. Rose to evaluate the Chief Administrator as provided in Chapter 21.5(1)(i) of the Iowa Code.

A roll call vote was taken. The Board of Directors entered into a closed session at 4:05 p.m.

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|-----------------------|---------------------|----------------------|--------|
| ● Ms. Margaret Borgen | Aye | ● Mr. Alex Piedras | Absent |
| ● Ms. Liz Brennan | Aye | ● Dr. Steve Rose | Aye |
| ● Mr. Pete Evans | Joined at 4:32 p.m. | ● Ms. Margie Schwenk | Aye |
| ● Mr. John Kinley | Absent | ● Ms. Kelly Simmons | Absent |
| ● Ms. Tiara Mays-Sims | Aye | | |

The Board of Directors exited the closed session at 4:54 p.m.

Discussion Items

Legislative Update

Dr. Cindy Yelick, Heartland AEA Chief Administrator, provided a brief legislative update. The Iowa Department of Education has posted numerous special education positions and hiring is underway. One of the posted positions is for a Regional Special Education Director for each AEA. Board members asked about the membership of the AEA Task Force, and Dr. Yelick reviewed the membership requirements. She noted that the Task Force has not convened yet.

Board Policies Second Reading

Board members held a second reading of new or updated board policies.

Action items

Wellmark Medical Renewal (Annual Renewals)

A MOTION was made by Ms. Brennan and seconded by Mr. Evans to approve the Wellmark Medical Renewal Agreements. The motion passed unanimously.

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Board Policies - Second Reading

A MOTION was made by Mr. Evans and seconded by Dr. Rose to approve the new and revised policies. The motion passed unanimously.

Johnston REC Phase II Remodeling Change Orders

A MOTION was made by Mr. Evans and seconded by Ms. Schwenk to approve change order numbers 9 through 12 as recommended. The motion passed unanimously.

Date of Hearing

Mr. Kurt Subra, Heartland AEA Chief Financial Officer, shared the potential sale of the Agency's Administration Center at 6445 Corporate Drive in Johnston. A private company has made an offer to purchase. A public hearing needs to be held before the Board can accept the purchase price and terms and conditions of the sale. The Board reviewed the resolution to set the date of the public hearing and authorized the board secretary to publish the hearing notice.

A MOTION was made by Ms. Brennan and seconded by Dr. Rose to approve the resolution regarding the sale of the 6445 Corporate Drive property, to set a public hearing for May 30, 2024, at 5:00 p.m. and to authorize Ms. Ugolini to publish the public hearing. The motion passed unanimously.

Consent Agenda

Ms. Brennan reviewed the bills and stated everything is following along as expected. A MOTION was made by Mr. Evans and seconded by Ms. Schwenk to approve the consent agenda including payment of warrant numbers 420825 through 420952 and electronic warrant numbers 48304 through 48704. The motion passed unanimously.

- Personnel Report & Staffing Update - Mr. Kevin Fangman, Heartland AEA Chief Human Resources Officer, noted there have been 19 new hires compared to 54 last year. The hiring season is wrapping up for the year, with eight positions still posted.
- Purchase Orders:
 - *Drake University - \$36,000.00*
 - *Grand View University - \$36,000.00*
 - *Morningside University - \$36,000.00*
 - *Converge One, Inc. - \$54,631.57*
- MJ Care Contract
- 2024-25 Facility Service Agreement Heartland AEA and Ellipsis South Campus
- 2024-25 Memorandum of Understanding between Heartland AEA Shelter Care Educational Program and Ellipsis South Campus
- Special Education Services Agreement between the Iowa Department of Corrections, Newton Correctional Facility, Iowa Correctional Institution for Women and Heartland AEA
- Lease Extensions for Carroll, Guthrie Center, Indianola and Newton regional offices
- Memorandum of Understanding between Heartland AEA and Polk County (Polk County Juvenile Detention Center)
- Facility Service Agreement between Polk County and Heartland AEA (Polk County Juvenile Detention Center)
- Agreement for the Management and Operation of Therapeutic Classrooms between Heartland AEA and Winterset CSD
- Dual Agency Consent Acknowledgement with HD2 Group, L.L.C.

Chief Administrator Comments

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- Dr. Yelick shared the Board's upcoming meeting schedule. She noted the date change of the May 28 Board Agenda Planning meeting to May 30, so the public hearing could be held in conjunction with the meeting.
- Dr. Yelick noted that May is School Board Recognition Month. She shared her appreciation to the Board for all the work they've done and will continue to do to carry the Agency through the next phase of its transition.

Board Comments

- Mr. Evans attended the Learning and Brain Conference in April. He would like time on the June agenda to share highlights from the conference.
- Board members were reminded to bring their calendars to the June meeting to help determine the date and time of the August retreat.

Adjournment

There being no further business, the meeting adjourned at 5:33 p.m.

Reports and documents and the full text of motions, resolutions or policies considered by the Board at this meeting are on file in the Board Secretary's office, (515) 473-6644, Monday through Friday, 7:30 a.m. – 4:30 p.m.

A handwritten signature in black ink that reads "Margaret P. Borgen".

Ms. Margaret Borgen
Board President

A handwritten signature in black ink that reads "Jenny Ugolini".

Ms. Jenny Ugolini
Board Secretary