

Board of Directors Meeting Agenda



January 14, 2025

Electronic Meeting/Zoom Link:

<https://heartlandaea.zoom.us/j/95581159355>

Time: 4:00 p.m.

Phone:

Dial: 1-669-900-6833

Meeting ID: 955 8115 9355 followed by #

Skip putting in participant ID - just stay on the line

Participants:

Ms. Margaret Borgen Board Member	Ms. Tiara Mays-Sims Vice President	Mr. Kevin Fangman Chief Human Res. Officer	Dr. Cindy Yelick Chief Administrator
Ms. Liz Brennan Board President	Mr. Alex Piedras Board Member	Dr. Susie Meade Chief Academic Officer	Mr. Brian Whalen Director of Business Services
Mr. Pete Evans Board Member	Dr. Steve Rose Board Member	Ms. Jenny Ugolini Board Secretary	
Mr. John Kinley Board Member	Ms. Margie Schwenk Board Member	Dr. Kristi Upah Chief Student Svcs. Officer	

President: Liz Brennan **Recorder:** Jenny Ugolini

Board Meeting at 4:00 p.m.

Time	Topic/Process	Presenter	Outcome
5 min.	1.01 Roll Call	Liz Brennan	Roll call and approval of the agenda.
	1.02 Approval of Agenda		
	1.03 Approval of minutes from December 10, 2024	Liz Brennan	Review and approval of minutes from December 10, 2024
	1.04 Public Forum and Correspondence	Liz Brennan	Hear comments from members of the public and share Board correspondence.

2. Discussion Items

Time	Topic/Process	Presenter	Outcome
15-20 min.	2.01 Chief Administrator Professional Development Goals	Cindy Yelick	Board members will be updated on the professional development goals of the chief administrator.

Board of Directors

Meeting Agenda



15-20 min.	2.02 Fiscal Year 2024-25 and 2025-26 Budget Conversation	Brian Whalen	Board members will discuss the FY24-25 and FY25-26 budgets.
10-15 min.	2.03 IAAEA Board Rep. Meeting Follow-up	Cindy Yelick	Board members will hear highlights from the Dec. 18 IAAEA Board Representative meeting.
2-5 min.	2.04 Special Director District 1 Convention to fill the vacancy	Cindy Yelick	Board members will be updated on the special director district convention on Jan. 20 at 4:00 p.m.
10 min.	2.05 Recommendation to Terminate Certified Employee for Job Abandonment	Kevin Fangman	Board members will review the recommendation to terminate a certified employee for job abandonment.
10 min.	2.05 Second Opportunity for Early Notification Stipend	Kevin Fangman, Cindy Yelick	Board members will discuss a second opportunity for an early notification stipend.

3. Action Items

Time	Topic/Process	Presenter	Outcome
5 min.	3.01 Recommendation to Terminate of Certified Employee for Job Abandonment	Kevin Fangman	Board members may act on the recommendation to terminate.
	3.02 Second Opportunity for Early Notification Stipend	Kevin Fangman, Cindy Yelick	Board members may approve the secondary opportunity for early notification stipend.

4. Consent Agenda

Time	Topic/Process	Presenter	Outcome
10 min.	4.01 Personnel Report	Kevin Fangman	Handout: Personnel Report Admin. Recommendation: approval
	4.02 Bills	Liz Brennan	Handout: Financial statements Admin. Recommendation: approval
	4.03 Purchase Orders <ul style="list-style-type: none"> PowerSchool Group L.L.C. - \$21,282.79 	Et al	Handout: Purchase Order(s) Admin. Recommendation: approval
	4.04 Order of Services Agreement between Heartland AEA and Northwest AEA	Susie Meade	Handout: Agreement Admin. Recommendation: approval

Board of Directors

Meeting Agenda



	4.05 2024-25 Instructional Technology Consultant Agreement between Heartland AEA and Des Moines Public Schools	Susie Meade	Handout: Agreement Admin. Recommendation: approval
	4.06 2024-25 Service Agreement Between Heartland AEA and Knoxville CSD	Kevin Fangman	Handout: Agreement Admin. Recommendation: approval

5. Chief Administrator Comments

6. Board Comments

7. Adjourn

FYI - Upcoming Events

Next Board Meeting: February 11, 2025

Heartland Area Education Agency does not discriminate based on race, color, creed, national origin, religion, age, sex, sexual orientation, gender identity and/or expression, genetics, pregnancy, disability, military or veteran status, parental, family or marital status. Direct inquiries to the Heartland AEA Chief Human Resources Officer, 6500 Corporate Dr., Johnston, IA 50131-1603, the Director, Iowa Civil Rights Commission, Des Moines, Iowa 50319-1004 or Director, Office for Civil Rights, Kansas City, MO 64106